

FORWARD PLAN

Compiled on behalf of the Cabinet

Forward Plan published on 20 June 2023

20 June 2023 to 30 September 2023

**For information relating to the Forward Plan or to request a copy in another
format or language please contact:
Governance Support (01803) 207087
Email: governance.support@torbay.gov.uk**

Torbay Council

Forward Plan of Key Decisions

Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email (governance.support@torbay.gov.uk) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

The Leader of the Council and Cabinet

To request a copy in another format or language phone 01803 207087

Definitions of "significant"

Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
 - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
 - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
 - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Director of Corporate Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Director or Assistant Director, in consultation with the relevant Cabinet Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

We want Torbay and its residents to thrive.

We want Torbay to be a place where we have turned the tide on poverty and tackled inequalities; where our children and older people will have high aspirations and where there are quality jobs, good pay and affordable housing for our residents.

We want Torbay to be the premier resort in the UK, with a vibrant arts and cultural offer for our residents and visitors to enjoy; where our built and natural environment is celebrated and where we play our part in addressing the climate change emergency.

The proposals in this Forward Plan help us to deliver this ambition by supporting the delivery of some or all of the following themes:

- thriving people;
- thriving economy;
- tackling climate change;
- Council fit for the future;
- the Council's responsibilities as corporate parents;
- tackling poverty, deprivation and vulnerability;
- people with learning disabilities.

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Matter for decision	Expected date of Decision	Decision Maker	Page
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Corporate Parenting Strategy 2023-25

The Corporate Parenting Strategy outlines the Council's aspirations as to the kind of corporate parent Torbay Council wants to be and how the Council will work alongside its partners, including education, police and health services, to achieve this ambition.

The Strategy outlines the commitment of our Partnership to these objectives, and achieving our ambitions through strong strategic, corporate and political leadership and meaningful performance management, a commitment to the ongoing engagement and involvement of children and young people in the development and implementation of our Strategy and associated action plans and effective working together with our partners across Torbay.

Wards affected:	All Wards
Consultees:	Cared for and care experienced young people, parent/carers, fostering families, people with lived experience, residents, placement providers, community and voluntary sector providers and partnerships, My Voice and the Circle, Corporate Parenting Board and Overview and Scrutiny.
Means of Consultation:	Bright Spots surveys (Your Life in Care and Your Life After Care) 2021; ongoing consultation with cared for and care experienced representatives; consultation with My Voice and The Circle (care experienced and cared for communities); quarterly thematic surveys undertaken with fostering families; lived experience consultations with children and young people through the Participation Officer.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Cabinet Member and Officer:	Cabinet Member for Children's Services (Councillor Nick Bye) Director of Children's Services (Nancy Meehan)
Link to targeted actions:	The Council's responsibilities as corporate parents
Reason for inclusion in the Forward Plan:	Policy Framework

Decision Maker:	Cabinet Cabinet Council
Intended Decision Date:	13 Dec 2022 15 Aug 2023 20 Sep 2023
If you want to make representations contact:	Becky Thompson, Divisional Director of Safeguarding, telephone: 01803 208 100, email: becky.thompson@torbay.gov.uk, address: Torbay Children's Services, Town Hall, Castle Circus, Torquay, TQ1 3DR.

Potential Disposal of Surplus Assets

The Council owns assets including land and buildings, investment assets, operational properties, those held for sale or under construction, intangible assets, infrastructure, plant and machinery, heritage and community assets. These assets are located both inside and outside of Torbay. The estate is well let and returns to the Council a substantial annual income achieving a high occupancy rate. However, some assets have been identified as surplus to the Council's operational requirements and which can be disposed of.

Asset disposals need to achieve the highest possible receipt in line with the Council's asset management policy. With net receipts, after the cost of any sales, committed to delivery of the capital programme schemes across Torbay.

The benefits of the proposal are initially financial. There would be a capital receipt obtained that, net of the disposal costs, will contribute to delivery of the Council's capital programme and support the objectives of the Community and Corporate Plan.

Wards affected:	All Wards
Consultees:	Cabinet and ward councillors
Means of Consultation:	Meetings and briefings when required.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Cabinet Member and Officer:	Cabinet Member for Place Services and Economic Growth and Deputy Leader of the Council (Councillor Chris Lewis) Director of Pride in Place (Alan Denby)
Link to targeted actions:	Council fit for the future
Reason for inclusion in the Forward Plan:	Disposal of capital asset valued in excess of £250,000
Decision Maker:	Cabinet
Intended Decision Date:	11 Jul 2023
If you want to make representations contact:	Paul Palmer, TDA Estates, 01803 926391 or 07899 897167, paul.palmer@tda.uk.net

